

Fee schedule EPD programme and services of IBU

(valid from 1 September 2025)

Preliminary remarks

The following scale of fees applies for the EPD programme of Institut Bauen und Umwelt e.V. (IBU) in accordance with EN 15804+A2, as well as all EPDs currently applicable which were created on previous versions of this programme. This programme is only available to members of IBU. In the case of group or association memberships and private label agreements, the right to create EPDs can be passed on so that the declaration holder does not have to be a member of IBU in these cases. As a rule, this is done via individualised EPDs.

The Executive Board at IBU adopted the following scale of fees on 12 February 2025. They will apply from 1 September 2025 and are hereinafter referred to as “declaration fees”.

Declaration fees

The declaration fees comprise one-off contributions for verification and processing as well as annually recurring labelling fees, which are charged for one year from the date of issue of a declaration.

1. Verification fees

1.1. Verification and processing (once per declaration)

a. For the **initial issue** of an EPD or for the recalculation of an EPD, the fees for verification and processing are: EUR 2,700.00.

a. For the **revision** or update of an EPD, the fees for verification and processing are: EUR 1,500.00.

c. For **individualised EPDs** or **EPDs created using LCA tools**, the fees are as follows:

- For the initial issue: EUR 450.00.
- For the revision or update: EUR 350.00.

d. The **assessment of the updating requirement** to adapt an EPD to the respective current, authoritative documents (e.g. General Programme Instructions, PCR instructions texts) and normative bases is charged with a processing fee of EUR 500.00.

e. If several **EPDs from the same product family** are submitted *at the same time* based on the same background report, EUR 2,700.00 will be charged for the first EPD and EUR 500.00 for each additional EPD.

f. **Annexes** submitted as part of the EPD verification are charged at EUR 350.00 per annex. A fee of EUR 100.00 per table is charged for additional results tables in an annex.

g. **Additional expenses** incurred due to non-compliance with the programme instructions (e.g. missed deadlines) will be charged additionally to the declaration holder.

1.2. Verification of software tools

a. The one-off fees for **authorisation** of IT-based software tools are as follows:

- For an LCA tool: EUR 5,000.00.
- For an EPD tool: EUR 7,000.00.

b. Reduced fees for the **revision or extension** of the authorisation of a software tool:

- For an LCA tool: EUR 2,500.00.
- For an EPD tool: EUR 3,500.00.

c. The proper use of an EPD tool is usually reviewed annually. This **review** is carried out on a random basis using the EPDs created with the tool. A fee of EUR 2,000.00 per year is charged for verification and processing.

d. In cases where a particularly high or low verification effort is to be expected, the office may set different fees in consultation with the declaration holder.

2. Labelling fees (annually from the date of issue)

A declaration is generally valid for five years.

2.1. Labelling fees for EPDs

a. The **annual labelling fee** is for each declaration holder who is a full or associate member of the association or whose entitlement to participate in the declaration programme is derived from membership of a parent company or association:

- For the first valid declaration: EUR 960.00
- For the second valid declaration: EUR 480.00
- For the third valid declaration: EUR 240.00
- For the fourth valid declaration: EUR 180.00
- For each additional valid declaration: EUR 120.00
- From the 21st EPD, no annual labelling fees are charged for each additional declaration.

b. Dynamic adjustment of the discount scale: If an EPD loses its validity and is not renewed, the next EPD automatically moves into the vacant position within the discount scale. As a result, each remaining EPD is moved forward in the sequence and the corresponding labelling fees are recalculated according to the discount scale.

c. These regulations also apply for declaration holders of **individualised EPDs** from **associations**, as part of **group memberships**, and for declaration holders based on a **private**

label agreement. In these cases, the private label holder is treated as a new declaration holder. The term of this declaration is based on the term of the private label issuer.

d. For declaration holders without member status and for declaration holders who terminate their membership before their declaration expires, the annual labelling fee increases to three times the rate according to the above discount scale:

- For the first valid declaration: EUR 2,880.00
- For the second valid declaration: EUR 1,440.00
- For the third valid declaration: EUR 720.00
- For the fourth valid declaration: EUR 540.00
- For each additional valid declaration: EUR 360.00.

The dynamic adjustment of the discount scale also applies here.

2.2. Labelling fees for EPDs from IT-based software tools

a. A sum of EUR 20.00 per year is due as a label fee for each EPD that is created with a **licensed EPD tool**. The declaration holder receives a discount of 10% if the labelling fees are paid for five years in advance. The maximum sum of labelling fees to be paid per declaration holder per year is EUR 750.00 (upper limit). If the declaration holder's membership is terminated before the declaration expires, the annual labelling fee and the upper limit increase to three times the rate.

b. For labelling fees for licensed EPD tools that produce more than 100 verified EPDs per year, an agreement on the sum of the labelling fees can be reached between the declaration holder and the office in deviation from 2.2.a., for example by paying a lump sum for a guaranteed total number of EPDs (bundle).

c. The above regulations under 2.1 apply analogously to EPDs from LCA tools verified by the association, insofar as results are published and labelled with a reference to IBU e.V.

d. For IT-based software tools that were verified for the first time or registered for verification by 30 August 2025, the regulations listed under 2.1.a. to d. continue to apply.

3. Other services

3.1. Free publication of the EPDs in the ÖKÖBAUDAT and ECO Platform

The publication of EPDs and EPD datasets in the IBU e.V. databases is free of charge. There are no fees for members for the initial publication of datasets in ÖKOBAUDAT and the ECO Platform. Changes at the request of the respective declaration holder or services for non-members in this area are charged at cost. This is based on an hourly rate of EUR 100.00.

3.2. Mutual recognition of EPDs with other programme holders

For additional services in connection with the EPD programme, such as the verification of annexes for the mutual recognition of EPDs with other programme holders, the fees are determined according to actual expenditure.

3.3. Changes to published EPDs

Changes to published EPDs that require minimal editing are free of charge for members. If the processing time exceeds 30 minutes, EUR 100.00 will be charged per hour or part thereof. In the case of more complex amendments, the work involved will be agreed individually.

3.4. Mass balance approach (MBA) Product Information

The following fees apply for issuing a Product Information for the mass balance approach, which can be issued if an EPD already exists or is being prepared for the product in question:

- a. Without simultaneous submission of an EPD: EUR 2,500.00.
- b. With simultaneous submission of an EPD: EUR 1,250.00.

3.5. Private label agreements (PLA)

When a PLA (private label agreement) is implemented, the private label holder becomes a new declaration holder who is obliged to pay the labelling fees accordingly. An additional processing fee of EUR 500.00 and the corresponding labelling fee is charged for each EPD. If a short verification is required, an additional fee of EUR 300.00 will be charged.

3.6. Language versions

The EPDs can be submitted in German or English. If the EPD is submitted simultaneously in both languages for verification, it will be subject to a fee of EUR 350.00. Any other services or foreign-language versions of declarations shall be agreed separately and invoiced by the office.

4. Exceptions from this scale of fees

The Executive Board is authorised to set different fees and charges in justified cases.

5. Payment terms

The declaration fees shall be paid in advance. The labelling fees shall be paid in advance for the following year. The declaration fee is due upon initiation of verification.

All amounts listed in this scale of fees are net amounts to which the applicable statutory value-added tax (currently 19 per cent) must be added.